



2026 Prep Handbook

Email: principal@rockvilless.eq.edu.au

3 Holberton Street
Rockville Q 4360
P: 07 4659 2333

Welcome to Rockville State School

Welcome Parents, Carers and Prep children. We hope that you and your child enjoy the experience of Prep at Rockville State School.

Mr Brett Bizzell: Principal

Mrs Casey Earixson: Head of Curriculum

Sue Swadling: Business Services Manager

Terri Henningsen: Administration Officer

Mrs Andrea Atherton: Prep Teacher

Miss Naomi: Teacher Aide

What will my child learn at Prep?

In Prep, your child will be developing their skills and knowledge through play activities and learning experiences that will happen in both indoor and outdoor environments. It is through play that children make 'sense' of their world. They are able to investigate new ideas, negotiate and make choices, ask questions, build on their previous experiences, work with others and express their ideas.

In Prep, your child will develop the following skills and attributes. They will:

- Learn how to cooperate with others (share and take turns)
- Become an independent thinker and problem solver
- Listen to, respond to, and give directions
- Develop their physical skills
- Participate in real life experiences such as cooking and gardening
- Develop confidence in themselves as capable learners
- Use their imagination and creativity
- Develop literacy and numeracy skills in play situations



Specialist lessons

Prep students at Rockville State School are involved in a range of learning experiences including:

- Music lessons - Mrs Michelle Moore
- Science – Mrs Bec Carter
- Health – Mrs Annie Reid
- Physical Education (PE) – Mrs Bec Carter
 - Gross Motor Development & Perceptual Motor Program
 - Being part of a team, games with rules, athletics days preparation (ballgames, sprints, relays)
 - Swimming and water safety lessons

Music 

Health

PE and Science

This is the Music Room. This is where Mrs Moore will take me for Music.



This is Mrs Reid. She is the Health Teacher.



This is Mrs Carter. She is the PE and Science Teacher.



How can I help my child?

- Share information about your child with the teacher (this information is confidential).
- Talk with your child about what they are doing at Prep (e.g., “What letter did you learn about today?”, “Did you do some counting?”).
- Speak with the teacher if you have any concerns or want to know anything (protocols regarding this will be provided by the teacher)
- Take part in special events.
- Encourage your child to experiment with various materials and equipment (such as scissors, paintbrushes).
- Read together and talk about everyday items such as signs, letters, notices, magazines etc.
- Encourage your child to explore different ways to organise areas, e.g., their bedroom, cubby house, play area.
- Read and talk about storybooks, factual books and rhymes.
- Involve your child in family activities that investigate mathematical ideas, e.g., cooking, setting the table, matching socks and sharing meals.
- Provide ‘recyclable’ materials for drawing, making patterns and building things.

What will my child wear?

Summer Uniform: School polo shirt, navy blue shorts/skirt/skorts.



Winter Uniform: School polo shirt, navy track pants or similar, navy jumper (no hoodies)



Sport House Uniform (worn on Friday and Sports Days): School house polo shirt (green, purple, red) and navy blue shorts/skirt/skorts



Hats: Navy school hat with school crest.

Footwear: Shoes must be enclosed – joggers are preferred.

Please help your child to master shoelaces so that they can remove and replace them independently (this will be a huge help to us!)



Note: School polos can be purchased from the school Uniform shop (see Office staff for details)

What to bring?

- A bag big enough to carry all belongings, including homework bag, spare clothes, lunchbox and water bottle. *(Please make sure your child can open all zippers, etc.).*
- A hat is needed every day. Our school policy is 'No hat, no play'.
- A library bag to protect books borrowed from the library (30cm wide x 35-40cm long).
- A full set (including underwear) of spare clothes to be kept in your child's bag.
- Fruit snack, morning tea and lunch in a named lunchbox (let your child practise opening and closing their lunchbox).
- A water bottle (containing water only please – cordial and fizzy drinks are not allowed at school).

Please name all of your child's belongings!

What not to bring

- Please do not allow your child to bring precious items from home to school. We cannot take responsibility for these items.
- Show and tell items **are only** to be brought to school on request from the class teacher.

A – Z of General Information

Attendance

Students are expected to attend prep every day. If your child is sick, you need to phone the school office on 46 592 333 or reply to a text message from the school with a reason explaining why your child is away. Remember, **Every Day Counts!**



Behaviour

Friday afternoon options

50 High Fives Zooper Dooper Special Pen for a day	100 High Fives Swimming Blue Room games	150 High Fives Prep Helper Cooking	200 High Fives 15 mins extra play
75 High Fives iPad Technology	75 High Fives ArtHub Activity Lego, playdough and a movie	250 High Fives Ice blocks for the class	500 High Fives Class Disco
Listen for the Rock-A-Billy Music in the morning for DOUBLE High 5 day !!!		600 High Fives Class movie and popcorn	

Rock-A-Billy Diner

We follow a system called Positive Behaviour for Learning. We promote and focus on the positive behaviours at school.

Our expectations are **Be Responsible, Be Kind, Be Safe and Be a Learner** and we teach these values, and all of the virtues, explicitly during weekly PBL lessons.

Classroom teachers use positive behaviour systems to monitor and encourage positive behaviours. Students earn High 5's for following the school expectations and the weekly behaviour focus. Each week, they can choose to save or spend their High 5's at our weekly High 5 café! The menu changes every term.

Booklists

Booklists are available through Browns Bookstore in Toowoomba. Orders for booklists can be made in store or online.

Fruit snack

Prep students at Rockville State School have the opportunity to have a quick fruit break during their morning session. Please pack a small healthy snack such as a piece of fruit or vegetables.



Homework



We do not assign a lot of homework to students. In Prep, homework would involve work on their letters and sounds, and as the year progresses, some reading. You can purchase a homework folder from the tuckshop for \$10 each.

Jewellery

Jewellery is not permitted at school as it poses a danger in the playground. The exception is small earrings and medical bracelets (e.g., asthma/ diabetes). Staff do not take responsibility for jewellery worn or any other personal valuables brought to school. For further information, please see the school's Uniform Policy.

Library



Students attend the library weekly. They are then able to borrow books and return them the following week. All lost or unreturned books must be paid for.



Medication

Any medicine that a student needs to take is to be brought to the office initially for paperwork to be completed. The medication must have chemist's label and a doctor's letter/ plan detailing administering instructions. The student presents at the Office for Administration Staff to administer when and if required, and a medication register is signed accordingly

Newsletters

A newsletter is emailed to parents and carers every week. The newsletter contains school and community news. The newsletter can also be accessed via the school's website <https://rockvilles.ed.edu.au> or via the schools Facebook page. Other notes detailing special class events are also sent home on this day. Please check your child's bag for notes each week.

Office

The school phone number is (07) 46 592 333. Our Administration Officer is Terri Henningsen and our Business Service Manager is Sue Swadling. At times our phones are unmanned. When this occurs, please leave a voice message on the school phone (46 592 333) and we will respond as soon as possible.



Parade

Parade is held every Monday at 8:45 a.m. in the Blue Room. The whole school meets for parade. Parents and carers are welcome to attend.



Rockville Playgroup

In 2026 our school will run a weekly playgroup which is held on Tuesday mornings from 8:45am - 10:45am.

Religion

A member of a local church attends school weekly to conduct religious instruction lessons. Prep students are not able to participate in religious instruction lessons, however, when they begin Year 1, they will have the option to attend Religion.

School Conduct of Conduct

In 2025, the Student School code of conduct was released. The Rockville State School Student Code of Conduct sets out the responsibilities and processes we use in our school to promote a productive, effective whole school approach to discipline.

Its purpose is to facilitate high standards of behaviour from all in the school community, ensuring learning and teaching in our school is prioritised, where all students are able to experience success and staff enjoy a safe workplace.

School Hours

Students need to be at school between 8:20am and 8:30am. The Prep classroom is open at 8:30am and the roll is marked at 8:45am. Students who are at school later than this time need to sign in at the office as the roll has already been marked.

School Bell Times	
Prep room opens	8:30 a.m.
Roll marked	8:45 a.m.
Morning Session	8:45 a.m. – 10:45 a.m. (Fruit snack at 9:45am)
Morning Tea Sandwich	10:45 a.m. – 11:30 a.m.
Middle Session	11:30 a.m. – 1:00 p.m.
Lunch	1:00 p.m. – 1:30 p.m.
Afternoon Session	1:30 p.m. – 2:30 p.m.

Parade is held at 8:45am every Monday morning. Please have students **at school before 8:30am** so they are at school ready for parade to begin.

Staff are not on duty until 8:30am in the mornings. Should you need to drop your children off prior to 8:30am, they will be supervised from 8am with the Walk n Talk staff; which requires students to play on the basketball court or if wet weather the Blueroom upon arrival at school.

Sports Houses

There are three sports houses at Rockville State School – Banksia (Red), Warrigal (Green) and Melaleuca (Purple). At Rockville Interhouse events, students are permitted to dress in their house colours. Students are assigned a house on enrolment.



Swimming



Rockville State School has a 25m swimming pool. Students use the pool during P.E. lessons, celebration rewards day and a free swim at High Five Café each week, in Terms 1 and Terms 4. All students swimming must wear a swimming cap, swimming costume and a sun shirt. They must also bring a towel and have all items in a swimming bag with all items clearly labelled.

Tuckshop

Our Tuckshop runs 5 days per week for first break only. If you would like to order, you can order online via **schoolshoponline.net.au**



Alternately, you can order using a brown paper bag and you or your child can deliver to the Office before 9am.

Website and Facebook

You can keep up to date with what is happening in your child's class and school by accessing the school website -

www.rockvilless.eq.edu.au

Follow us on Rockville State School

Facebook page 

